



ABN: 22 761 278 122

Principal: Meagan Crelley

**LEETON HIGH**

*Educating young people for active and responsible citizenship*

Mallee & Myrtle Streets  
PO Box 843  
LEETON NSW 2705  
Phone: 02 6953 2122  
Fax: 02 6953 5085

Email: [leeton-h.school@det.nsw.edu.au](mailto:leeton-h.school@det.nsw.edu.au)

## **Bring Your Own Device Policy**

### ***Rationale***

Leeton High School values the rich learning experiences that can arise when technology is used in the classroom. Most students have access to their own computer technology and have shown that they are keen to use this technology when at school.

By facilitating Bring Your Own Device (BYOD), Leeton High School will empower students and give them direct involvement in the way that they use technology in their learning. The use of personal mobile devices at school will deepen learning, will be personalised and student centred, and will meet the expectations of teachers, students, parents and caregivers. Enhancing learning in this way will lead to a better result for the community in which the student resides.

### ***Policy statement***

Students in Years 7-12 may bring a computing device to school each day.

Teachers will encourage and facilitate the use of students' devices in their classes where they deem appropriate. The use of a student's own device in class is, however, at the sole discretion of the teacher. Teachers will use a range of technologies but this does not imply that all tasks will be completed on student devices.

Appropriate use of technology will enhance learning. Normalisation of the use of technology in the classroom will help facilitate 21st century learning skills and foster digital literacy, fluency and citizenship in a safe environment.

### ***Actions***

#### **A. Students and Parents/Caregivers:**

- Prior to bringing a personal computing device for the first time, students and their parents must read and sign the BYOD User Agreement which sets out the expectations and responsibilities for the use of a device at Leeton High School. The signed User Agreement will be kept in the student file and there will be an electronic register maintained by the school.
- Students may bring a personal computing device to school each day. This device must meet the Device Requirements. This device must connect through the NSWDE wifi via the authenticated NSWDE proxy using the NSWDE network credentials of that student. The device will be for the sole use of that student throughout the day.

Whilst a smartphone may be a valuable adjunct for learning, it is NOT suitable as a primary BYOD device.

- Students must use their device in accordance with the NSWDE Policy Online Communication Services: Acceptable Usage for Students (PD/2002/0046/V04) and the BYOD User Agreement.
- Students must follow teachers' directions as to the appropriate use of their devices in class.
- Each student is absolutely and solely responsible for the care and conduct of their own personal device whilst at school or at other school activities or travelling to and from school or to and from other school activities.

B. Leeton High School will:

- Maintain a BYOD Equity Policy to ensure that all students, no matter their family's situation, will have access to the computing resources that are required in their classes.
- Provide a BYOD User Agreement to list the responsibilities and expectations of each student and their families in the BYOD program.
- Ensure that a copy of the BYOD User Agreement is signed and dated by each student and their parents/caregivers prior to allowing the student's device to be brought to the school.
- File the paper copy of the BYOD User Agreement in the student file.
- Maintain an electronic register of BYOD User Agreements.
- Publish a Device Requirements document that describes what is needed for devices brought to school as part of this BYOD program.
- Provide a 5GHz wireless network with a filtered internet connection to which students may connect their personal computing device
- Provide online resources such as Clickview, Maths on line and QuickSmart to support teachers and students in preparing and completing classroom activities.
- Provide online information to assist students to connect their devices to the NSWDEC wifi network.
- Provide support to assist students with troubleshooting network connectivity through the employment of a BYOD Support Officer.
- Not provide any recharging facilities for students.
- Investigate printing facilities for students.
- Accept no responsibility for loss or damage to, or for maintenance or repair required on a student's own device through any act of omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.
- Should a student's device fail to meet an element of the Device Requirement, the school will not facilitate the student's device access to any network or school services. The school may direct a student to cease bringing a device to school which does not meet all the elements of the Device Requirements.
- Where the school has reasonable grounds to suspect that a device contains data or is used in a way which breaches the NSWDEC policy Online Communication Services: Acceptable Use for Students, it may confiscate the device for the purpose of confirming the existence of this material. Depending on the nature of the material involved, further action may be taken including referral to the police. School disciplinary action may also be appropriate.

C. Teachers will:

- Encourage and facilitate the use of students' devices in their classes where they deem appropriate. The use of students' own devices in class is, however, at the sole discretion of the teacher.
- Follow existing school discipline procedures in the event that a student fails to bring their device, in the same manner as if a student fails to bring any other material to class, subject to school welfare policies and procedures.

### *Monitoring, evaluation and review*

Initial implementation of the Leeton High School BYOD policy will be in Term 3, 2015, with evaluation at the end of Term 4, 2015. The evaluation will be done by the Leeton High School Technology Committee, based on feedback received from students, parents and teachers and will be reported back to the whole school community. The policy will be modified based on this evaluation.